

- 1. Go to www.gaston.edu, click on the Self Service link.
- 2. Log in to Self Service.
- 3. Click on Student Planning.
- 4. Under the Student Planning menu select Plan & Schedule.
- 5. Arrow over to the correct semester.
- 6. Click on *Filter Sections*.
 - a. Availability will only show you open sections.
 - b. Location will only show classes on the campus where you would like to attend.
- 7. Click on *View other sections* under the course.
- 8. Scroll through finding the time that works for you. Keep in mind there could be multiple pages of sections to choose from.
- 9. Once you find the time that works click on that course.
- 10. In the pop up click Add Section. DO NOT REGISTER FOR THE COURSE AT THIS STEP.
- 11. Click on the Drop button under the course you are looking to drop.
- 12. In the pop up, check the course(s) you are looking to drop AND check the courses you are looking to register for.
- 13. Click the *Update* button.

♥ Filter Sections ● Swe to XCal ● Print Planned: 12 Credits Enrolled: 0 Credits Walditated: 0 Credits View other sections View other section	Summ	er 2021 🔁 🕂				\square	Remove Planned	Courses	Regis	ter Now
Sun Mon Tue Wed Thu Fri Sat View other sections View other sections View other sections View other sections View other sections View other sections Sam View other sections View other sections View other sections View other sections Sam View other sections View other sections View other sections View other sections Sam View other sections View other sections View other sections View other sections Sam View other sections Sam Use Status View other sections View other sections View other sections View other sections Non Time: TBD Date: 5/24/2021 - 8/5/2021 View other Sections View other Section S	Thilter Section	15 📋 Save to iCal		🔒 Print				Planned: 12 Credits	Enrolled: 0 Credits	Waitlisted: 0 Cred
View other sections	ENG-111: Writing and In	quiry ×	*	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9am Definition This section is full Definition This section has a waitidist Definition NG-111-D6B Writing and Inquiry Machine Courses With The Section has a waitidist Definition North Section Hall Definition North Section Hall Definition North Section Hall Definition Dates: S/24/2021 - 8/5/2021 Definition Location: Main Campus Online Class) Spm Section Carpus Online Class) Spm ENG-111-D6C Writing and Inquiry Section Definits Section: Main Campus Online Class) Spm Spm Spm ENG-111-D6C Writing and Inquiry Section Definits Section: Main Campus Online Class) Spm Spm Spm Dates: S/24/2021 - 6/S/2021 Spm	View other sections	1 of 2 N N	Sam		ENG-111: X ENG-111: DBB DBBC	WLD-110-D01)	K ENG-111- X ENG-111- DEB DEBC			
This section has a waitlist NG-111-D68 Writing and Inquiry Watilisted: 0 Instructor: Dobbins, 6 Time: TBD Dates: \$724/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class) 2pm Section: Details Vince: TBD Dates: \$724/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class) 2pm 2pm Multilisted: 5 Instructor: Dobbins, 6 Time: TBD Dates: \$724/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class) 5pm ENG-111-D6C Writing and Inquiry Sears Available: 12 Instructor: Domesent, M Time: TBD Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Class) 5pm 6pm Time: TBD Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Class) 5pm Dates: 5/24/2021 - 8/5/2021 Dates: 5/24/2021 - 8/5/2021 Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Class) <td>This section is full</td> <td></td> <td>9am 10am</td> <td></td> <td>ENG-111-DBC</td> <td><u>WLD-110-D01</u>)</td> <td>K ENG-111-DBC</td> <td></td> <td></td> <td></td>	This section is full		9am 10am		ENG-111-DBC	<u>WLD-110-D01</u>)	K ENG-111-DBC			
Instructor: Dobbins, G 12pm Time: TBD Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class) 2pm ENG-111-D6BC Writing and Inquiry Section Details Section: Main Campus Online Courses CLASS (Online Class) 3pm Instructor: Dobbins, G Instructors: Whiteer, T Wub-118-D01 Cutting Processes Summer 2021 Instructor: Dobbins, G Instructors: Whiteer, T Unstructor: Dobbins, G Pm Dates: 5/24/2021 - 8/5/2021 Available: 12 Location: Main Campus Online Courses CLASS (Online Class) 5pm ENG-111-D6C Writing and Inquiry Spm Sects Available: 12 Instructors: Whiteer, T (Minister: Tom®geston edu, 704-922-6397 xP Control Spm ENG-111-D6C Writing and Inquiry Spm Sects Available: 12 Main Campus Online Courses CLASS (Online Class) Spm Spm Instructor: Domenedr, M Sp242021-8/5/2021 Time: TBD Obstructor: Domenedr, M Time: TBD Spc201 Dates: 5/24/2021 - 8/5/2021 Main Campus, Pmar Trade & Industrial 115 (Lab/Shop Hours) Time: TBD <	NG-111-D6B Writing and Inquiry Waitlisted: 0		11am							
Location: Main Campus Online Courses CLASS (Online Class) 2pm Section Details ENG-111-D6BC Writing and Inquiry Sexts Available: 5 Summer 2021 Section: Main Campus Online Courses CLASS (Online Class) 3pm Instructors Whiteker, T (Whiteker, Tom@gestion.edu, 704-922-6397 xP) Dates: 5/24/2021 - 8/5/2021 4pm Meeting T 800 AN9 20 AM ENG-111-D6C Writing and Inquiry 5pm 5/24/2021 - 8/5/2021 Main Campus, Phar Trade & Industrial 107 (Classroom Hours) Sexts Available: 12 1 6pm Meeting T 800 AM9 20 AM ENG-111-D6C Writing and Inquiry 5pam 5/24/2021 - 8/5/2021 Main Campus, Phar Trade & Industrial 107 (Classroom Hours) Sexts Available: 12 1 6pm Main Campus, Phar Trade & Industrial 107 (Classroom Hours) Time: TBD 7pm 5/24/2021 - 8/5/2021 Main Campus, Phar Trade & Industrial 115 (Lab/Shop Hours) Dates: 5/24/2021 - 8/5/2021 Main Campus, Phar Trade & Industrial 115 (Lab/Shop Hours)	Instructor: Dobbins, G Time: TBD Dates: 5/24/2021 - 8/5/2	021	12pm			WLD-110-D01)	×			
Seats Available 5 3pm Summer 2021 Instructor Dobbins, G Instructors Whitaker, T (Mhtaker, Tom@easton.edu, 704-922-6397 xP Q Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Class) 5pm ENG-111-D6C Writing and Inquiry 5pm Seats Available: 12 6pm Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Class) 6pm Dates: 5/24/2021 - 8/5/2021	ENG-111-D6BC Writing	online Courses CLASS (Online Class)	2pm				Section E	Details		
Dates: 5/2/2021-8/5/2021 Location: Main Campus Online Courses CLASS (Online Class) 4pm ENG-111-D6C Writing and Inquiry 5pm Sense Available: 12 5pm Instructor: Domenech, M 6pm Time: TBD 7pm Dates: 5/2/4/2021 - 8/5/2021 Location: Main Campus Online Class) 7pm	Seats Available: 5 Instructor: Dobbins, G Time: TBD		3pm				Summer 202 Instructors	Whitaker, T	(Whitaker.Tom@gaston.	<u>edu</u> , 704-922-6397 xPTI
ENG-111-DEC Writing and Inquiry Seats Available: 12 Seats Seat	Dates: 5/24/2021 - 8/5/ Location: Main Campu	2021 s Online Courses CLASS (Online Class)	4pm 5pm				Meeting Information	T 8:00 AM 9:20 A 5/24/2021 - 8/5/	M 2021 bars Trade & Industrial 107	(Cherroom Houre)
Dates: 5/24/2021 - 8/5/2021 Location: Main Campus Online Courses CLASS (Online Class) Dates 5/24/2021 - 8/5/2021	ENG-111-D6C Writing a Seats Available: 12 Instructor: Domenech, Time: TBD	nd Inquiry M	6pm					T 9:30 AM 11:30 5/24/2021 - 8/5/ Main Campus, P T 12:00 PM 2:00	AM 2021 harr Trade & Industrial 115 PM	(Lab/Shop Hours)
	Dates: 5/24/2021 - 8/5/	2021 s Online Courses CLASS (Online Class)	/pm				Dates	5/24/2021 - 8/5/ Main Campus, P 5/24/2021 - 8/5/	2021 harr Trade & Industrial 115 2021	i (Lab/Shop Hours)

Fall 2022 +					Regist	ter Now	
	Prin	t			Planned: 3 Credits	Enrolled: 3 Credits	Waitlist
ENG-111-D6L: Writing and Inquiry	Sun	Mon	Tue	Wed	Thu	Fri	Sa
✓ Registered, but not started	9am						
Credits: 3 Credits	10am	ENG-111-D8G ×		ENG-111-D8G ×			
Grading: Graded Instructor: Staff 9/12/2022 to 12/17/2022	11am						
V Meeting Information	12pm						
Дгор	1pm						
✓ View other sections	2pm						
	3pm						
ENG-111-D8G: Writing and Inquiry ×	4pm						
	5pm						
A lake One Set: Set 1: DRE-097 Set 2: ENG-002 Set 3: BSP-4002 - Must be completed prior to taking this course.	6pm						
Take FMC 011. Must be taken either wins to sent the same time	7pm						
as this course.	8pm						
✓ Planned	9pm						
Credits: 3 Credits Grading: Graded	Sections with no meeting time						
Instructor: Withers IV. J 8/22/2022 to 12/17/2022 Seate Available: 10	✓ ENG-111 Writing an	d Inquiry Section D6L Faculty: Staff					

	Register and Drop Sections						
	You have elected to drop: ENG-111-D6L (3 Credits)						
12	Select sections to drop: ENG-111-D6L (3 Credits) Select sections to add:						
	C ENG-111-D8G (3 Credits)						
	Cancel	Update					