



GASTON
COLLEGE

**Economic &
Workforce
Development**



FALL
2022

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SCHOLARSHIPS AVAILABLE

Gaston College Continuing Education students are encouraged to apply for the SECU (State Employees Credit Union) scholarship that helps cover the cost of tuition, fees, books, supplies, credentialing tests, and other components of the cost of attendance. Scholarship awards are determined based on financial need and will be awarded before the end of the course. The following programs are eligible for the scholarships:

\$500 SECU Scholarship

- Nurse Aide I & II
- Truck Driver Training
- Emergency Medical Technician

For more information about this scholarship and how to apply, contact ConEd@gaston.edu or 704.922.2244.

WORKFORCE DEVELOPMENT

NEED SKILLS? GET TRAINED!

Gaston College's Center for Workforce Excellence offers in-demand career development training that Gaston and Lincoln county companies seek for available job openings. Courses and short-term certificate programs enable participants to start a new career quickly or further enhance current skills. Local companies can utilize the Center for Workforce Excellence programs as a screening tool when hiring for entry-level positions.

American Heart Association Courses – HYBRID

Are you looking for a flexible and convenient way to meet your AHA training needs? Courses offered include Basic Life Support CPR, Heartsaver First Aid, CPR and AED for the Workplace, Bloodborne Pathogens, Advanced Cardiac Life Support, and Pediatric Advanced Life Support.

Three simple steps:

1. Go to onlineaha.org and click on "Courses" or "Find a Course" to choose the course you desire. There are courses available to meet the needs of health care professionals, workplace, daycare centers, and the public. Take course online and print certificate upon completion and bring it with you.
2. Contact the EMS Office at gcems@gaston.edu, or by calling 704.922.6241 for skills check-off costs and to schedule an appointment for skills check-off.
3. Attend the practice and skills check-off session and receive an official AHA e-Card.

Computer Basics – CLASSROOM & BLACKBOARD

This course provides an overview of computer concepts. Emphasis is placed on the use of personal computers and software applications for personal and fundamental workplace use. Upon completion, students should be able to demonstrate basic personal computer skills. For book information on this course, please email

or call the Gaston College Bookstore at bookstore@gaston.edu or 704.922.6428. 32 Hours - \$161 + additional book fee \$194.50 and self-purchased flash drive \$5

KEYWORD: COMPUTER

9/12-12/17	W	5:25-7:26p	PTI 119
		(In Class)	
9/12-12/17	M-Su		Online
		Online via Blackboard	

Forklift: Basic Operator – CLASSROOM

Gain the fundamental knowledge and skills necessary to operate a sit-down counterbalanced, LP gas-powered forklift. Upon successful completion of the course, the student will earn an operator's certificate. You must be 18 years old to participate in the course and to take the examination. Manual included in the cost of the course.

6 Hours – \$100 KEYWORD: FORKLIFT

9/16	F	8a–3p	APS 127
10/14	F	8a–3p	APS 127
11/11	F	8a–3p	APS 127

Forklift: Train the Trainer – CLASSROOM

Train others to operate a forklift. Training is based on the requirements of the OSHA Standard to develop a forklift training class. Attendees should be experienced forklift (powered industrial) truck drivers. Manual included in the cost of the course.

7 Hours – \$150 KEYWORD: FORKLIFT

Please contact Emily Hansley at hansley.emily@gaston.edu or 704.748.5259

Industrial Safety – CLASSROOM & BLACKBOARD

This course introduces the principles of industrial safety. Emphasis is placed on industrial safety and OSHA regulations. Upon completion, students should be able to demonstrate knowledge of a safe working environment and OSHA compliance. Students will pay additional \$10 for OSHA card during class, date to be determined by instructor.

22 Hours - \$78 KEYWORD: INDUSTRIAL

8/22-12/17	W	5:30-7:07p	CAM 107
		(In Class)	
8/22-12/17	M-Su		Online
		Online via Blackboard	

Introduction to Business/Business Management –

ONLINE VIA BLACKBOARD

This course provides a survey of the business world. Topics include the basic principles and practices of contemporary business. Upon completion, students should be able to demonstrate an understanding of business concepts as a foundation for studying other business subjects. For book information on this course, please email or call the Gaston College Bookstore at bookstore@gaston.edu or 704.922.6428.

24 hours - \$78 KEYWORD: BUSINESS

9/12-12/17 M-Su Online
Online via Blackboard

Machining Applications I – CLASSROOM

This course provides an introduction to a variety of material-working processes that are common to the machining industry. Topics include safety, process-specific machining equipment, measurement devices, set-up and layout instruments, and common shop practices. Upon completion, students should be able to safely demonstrate basic machining operations, accurately measure components, and effectively use layout instruments. For book information on this course, please email or call the Gaston College Bookstore at bookstore@gaston.edu or 704.922.6428.

112 Hours - \$300

Approx. book cost - \$148.25 + tax

KEYWORD: MACHINING

8/22-12/17 W 8a-12p CAM 103
Class/Lab

8/22-12/17 W 12:30-3:40p CAM 101
Lab

Medical Assisting (AAMA) Exam Prep – VIA ZOOM & BLACKBOARD

This fully online course covers an overview of the medical assisting curriculum based on the AAMA testing standards. Emphasis is placed on administrative, clinical, and general medical terminology topics. The course will meet in person Tuesday evenings and will require online practice testing course work on Thursday evenings. Upon completion, participants

should be prepared for the national certification AAMA exam for medical assistants.

18 Hours – \$78 KEYWORD: MEDICAL

9/6-10/13 T 6–7:30p Virtual
Zoom Session

9/6-10/13 Th 6-7:30p Blackboard
Online practice testing

Notary Public – CLASSROOM

This is a required course to obtain a commission as a Notary Public in North Carolina. State prerequisites: Must be at least 18 years of age or legally emancipated, reside in or have a regular place of work or business in North Carolina, have a high school diploma or equivalent, and be able to speak, read, and write the English language. No felony conviction or civil judgment. Reside legally in the United States. Required textbook (North Carolina Notary Public Manual, 2016) is available in the college bookstore and must be purchased before entering the Notary Public class. Additional costs include: textbook, commission fee, seal, oath of office, and a Notary Public Record Book.

8 Hours – \$90 KEYWORD: NOTARY

8/15 & 8/16 MT 6-10p DSC 206

8/22 M 8a-5p LC 123

8/24 W 8a-5p DSC 208

8/24 & 8/25 WTh 6-10p LC 123

8/29 & 8/31 MW 5:30-9:30p KCH 201

9/7 W 9a-6p LC 123

9/19 M 8a-5p LC 125

9/20 & 9/21 TW 6p-10p DSC 206

9/26 M 8a-5p DSC 208

9/27 & 9/29 TTh 5:30-9:30p KCH 201

10/3 & 10/4 MT 6p-10p LC 123

10/10 M 8a-5p LC 123

10/17 M 9a-6p DSC 206

10/24 & 10/26 MW 5:30-9:30p KCH 201

10/26 & 10/27 WTh 6p-10p DSC 208

11/7 M 8a-5p LC 123

11/14 & 11/16 MW 5:30-9:30p KCH 201

11/14 M 8a-5p DSC 208

12/5 M 8a-5p LC 123

12/14 W 8a-5p DSC 208

Nurse Aide I – Certified – CLASSROOM SCHOLARSHIPS AVAILABLE

This course introduces basic nursing skills required to provide personal care for patients, residents, or clients in a

health care setting. Upon completion, students should be able to demonstrate skills necessary to qualify as a Nursing Assistant I with the North Carolina Nurse Aide I Registry. For more information, please contact ConEd@gaston.edu, or phone 704.922.2244.

160 Hours – \$230 **KEYWORD: NURSE**

8/22-12/14	MW	9P-2P	DBC 177
8/23-12/15	TTh	9P-2P	DBC 177
8/23-12/15	TTh	9A-2P	LC 308
8/23-12/15	TTh	4P-9P	DBC 179
8/22-12/14	MW	9A-2P	LC 308

Nurse Aide I – Refresher – HYBRID

This hybrid refresher course will assist you in preparing for the Nurse Aide Competency Exam for listing on the North Carolina Registry. All participants must have completed a state-approved Nursing Assistant I course or equivalent to register for this course. This course includes classroom and online instruction hours. For more information, please contact ConEd@gaston.edu or phone 704.922.2244.

40 Hours – \$160 **KEYWORD: NURSE**

TBD

Nursing Education Educator Development (NEED) – Certificate Program – ONLINE

Gaston College offers a 45-hour, 12-week, online NEED program to existing and potential nursing faculty in North Carolina. The certificate program is designed to:

- Prepare nursing instructors in teaching and learning principles for adult education
- Offers flexibility and convenience to faculty educators as they increase their mastery of teaching skills
- Meets the nursing instructor preparation according to NCBON requirements
- 45 contact hours can be applied toward continuing competence requirement for license renewal

For more information, please contact ConEd@gaston.edu, or phone 704.922.2244.

45 Hours – \$135 **KEYWORD: EDUCATOR**

9/12-12/2 Online via Blackboard

Phlebotomy (NEW) – Certified – CLASSROOM

SCHOLARSHIPS MAY BE AVAILABLE

This course provides theory and clinical experiences needed for the proper collection of blood and other specimens used for diagnostic testing. Emphasis is placed on ethics, legalities, medical terminology, safety and universal precautions, health care delivery systems, patient relations, anatomy and physiology, and specimen collection. Upon completion, students should be able to safely perform procedures necessary for specimen collections on patients in various health care settings and may be eligible for national certification as phlebotomy technicians. For more information, please contact ConEd@gaston.edu or phone 704.922.2244.

250 Hours – \$250

KEYWORD: PHLEBOTOMY

8/22-10/24	MWF	8:30a–12:30p	DBC 268 (Classroom instruction)
10/26-12/16	M-F	24 hrs per week	Offsite Clinicals (3, 8-hour shifts per week, b/w the hours of 6:30a-5:00p)

Radio & Sports TV Broadcasting – CLASSROOM & BLACKBOARD

This course provides direct experience as sportscasters for local sporting events. Emphasis is placed on the application of skills through direct participation in the production and distribution of sporting events. Upon completion, students should be able to demonstrate competence in interviewing athletes and coaches, as well as writing and producing feature material for broadcast.

**Additional time spent outside of class at 5+ games to successfully complete broadcasting requirement and course. For more information, please email us at ConEd@gaston.edu.

32 hours - \$207 **KEYWORD: RADIO**

8/22-12/17	W	12-2p	CAS 117 Class/Lab
8/22-12/17	M-Su		Online Online via Blackboard

Rigging and Moving – CLASSROOM & BLACKBOARD

This course covers the principles of safe rigging practices for handling, placing, installing, and moving heavy machinery and equipment. Topics include safety, weight and dimensional estimation, positioning of equipment slings, rollers, jacks, levers, dollies, ropes, chains, padding, and other related topics. Upon completion, students should be able to safely relocate and set up equipment using accepted rigging practices.

**Additional Information: This course requires additional coursework to be conducted via the Internet/Blackboard. Access to the Blackboard information will be emailed prior to the beginning of class. For more information, please email us at ConEd@gaston.edu.

40 hours - \$171 KEYWORD: RIGGING

9/12-12/17 T 5:30-8:24p CAM 101A
(Class and Lab)

9/12-12/17 M-SU ONLINE
Online via Blackboard

TEAS Prep – CLASSROOM

Students who complete the 4-day class will receive a certificate of completion and 0.5 point toward their Gaston College ADN and PN application. The class will prepare test takers for all four parts of the TEAS Test: 1. Mathematics; 2. Science: Biology, Chemistry, Anatomy, and Physiology; 3. Reading; 4. English and Language Usage. Additional study guide included in cost of the course.

16 Hours – \$125 KEYWORD: TEAS

8/29-9/1 M-Th 5-9p DSC 215/216

10/3-10/6 M-Th 5-9p DSC 215/216

10/31-11/3 M-Th 5-9p DSC 215/216

12/5-12/8 M-Th 5-9p DSC 215/216

SMALL BUSINESS SEMINARS – REGISTRATION IS FREE!

Gaston College's Small Business Center (SBC) is proud to serve small business owners and entrepreneurs with complimentary seminars, a resource center, and one-on-one counseling. Seminar sessions start in August 2022.

**For more information, or to
pre-register, visit
gaston.edu/sbc-events,
or call 704.922.6447.**

PERSONAL ENRICHMENT

Genealogy and Family History, Beginner – CLASSROOM

Want to learn how to do basic genealogical and local historical research using pertinent records, Internet search opportunities, and other sources? This class will prepare the beginner to do research, survey and select appropriate documents, evaluate documents and research plans, and will provide opportunities to organize and analyze materials. Field trips will be part of the class.

20 Hours – \$57 KEYWORD: GENEALOGY

9/15-11/17 TH 7-9p DSC 206

Gunsmith I – CLASSROOM

Introduces the student to basic firearm safety, basic and functional inspection of parts, disassembly and assembly of a firearm. The course also introduces machining operations as they relate to the gunsmithing industry. Topics include machine shop safety, measuring tools, lathes, saws, milling machines, bench grinders, diagnosing, repairing and layout instruments. A background or skills in machining is helpful but not required.

Students will need a project gun to bring to class.

Student must possess either a pistol purchase permit from the local Sheriff's office or a state issued concealed carry permit.

90 Hours – \$200 (No College Credit)

KEYWORD: GUN

9/6-11/8 TTH 5-10p CAM 102

Humanities/Cultural Studies (NEW) – BLACKBOARD

This course introduces the distinctive features of a particular culture. Topics include art, history, music, literature, politics, philosophy, and religion. Upon completion, students should be able to appreciate the unique character of the study culture. Specifically, students will demonstrate an understanding of the culture and history of countries associated with upcoming study abroad opportunities through the Gaston College Study Abroad Program. Upcoming study abroad locations include Ireland and Germany.

30 Hours – \$49 KEYWORD: CULTURAL

10/17-12/16 Online via Blackboard

Shunpookan Aikido Safety & Self-defense (NEW) – CLASSROOM

Shunpookan Aikido is a traditional, self-defense focused system, affiliated with the Aikido founder's original Hombu Dojo based in Japan. Aikido takes a non-competitive approach to self-defense and teaches realistic form of self-defense that uses techniques and movement rather than striking and strength to deter attacks. We seek to control the environment to prevent attacks, and if that is not possible, control the attacker to minimize damage to ourselves or those we are responsible for. Aikido as a martial art is appropriate for both men and women of all sizes.

12 Hours – \$70 KEYWORD: DEFENSE

9/7-10/12 W 6-8p DBC 130

CAREER/EMPLOYABILITY SKILLS

Gaston College's Human Resources Development (HRD) program offers Employability Skills classes to help you prepare for that new career path.

If you are unemployed or meet the State/Federal guidelines for underemployed individuals, the classes are at NO COST to you! Don't miss this exciting opportunity to add needed skills today.

Call 704.922.2244 or
email HRD@gaston.edu.

Basic Computer Technology Awareness

Learn basic computer skills in keyboarding, use of the Internet, email skills, word-processing, and technology-based job search skills. Includes professionalism and communication skills. Register by attending the first day of class.

9/12-9/20	M-T	8a-12p	DSC 211
9/26-10/4	M-T	8a-12p	DSC 211
10/10-10-18	M-T	8a-12p	DSC 211
10/24-11/1	M-T	8a-12p	DSC 211
11/7-11/15	M-T	8a-12p	DSC 211
11/28-12/6	M-T	8a-12p	DSC 211

Employability Lab

Drop-in lab at the NCWorks Career Center – Gaston. Lab offers help with creating resumes, interviewing skills, or basic computer skills. No appointment needed!

NCWorks Career Center - Gaston
1391 Bessemer City Rd., Gastonia

Email, HRD@gaston.edu for dates/times

Resume Lab

Drop-in lab at the NCWorks Career Center – Lincoln. Lab offers help with creating resumes, interviewing skills, or basic computer skills. No appointment needed!

NCWorks Career Center - Lincoln
529 N. Aspen St., Lincolnton

Email, HRD@gaston.edu for dates/times

ED2GO ONLINE



Do you want to upgrade your skills, but don't have time to fit a traditional, on-campus class into your hectic schedule? Check out online classes at:

ed2go.com/gaston or [careertraining.ed2go.com/gaston](http://ed2go.com/careertraining)

ONLINE CLASSES OFFERED 24/7
ed2go.com/gaston

Gaston College, in partnership with ed2go, offers a wide selection of non-credit continuing education courses over the internet. Enroll and study in the privacy of your own home at times that are most convenient to you. Most courses run for six weeks and are composed of 12 lessons.

Please visit ed2go.com/gaston to see a complete course list.

ONLINE ADVANCED CAREER TRAINING

careertraining.ed2go.com/gaston

Gaston College offers over 300 career training programs in partnership with ed2go. Online open enrollment programs are designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

Programs are designed by a team of professionals from each respective field, providing you with effective web-based learning programs. Instructors/mentors are actively involved in your online learning experience, responding to questions or concerns, as well as encouraging and motivating you to succeed.

Please visit careertraining.ed2go.com/gaston to see a complete course list.

ADULT EDUCATION – AHS | HSE | ESL

Are you seeking your High School Equivalency diploma or Adult High School diploma? Interested in training for a high-demand career?

GASTON COLLEGE HAS A PROGRAM FOR YOU!

The Basic Skills Plus program allows Adult High School and High School Equivalency students an opportunity to co-enroll in the Computer-Integrated Machining Technology Program, Welding, Nurse Aide I or Office Administration Program

while working toward their diploma tuition-free. Students must apply and meet certain eligibility requirements before entering the program. Call 704.922.2268 for more information.

ENGLISH AS A SECOND LANGUAGE (ESL) FREE!

ESL assists individuals with limited English-speaking skills to learn basic language skills. A placement test is required for all participants on our Dallas and Lincoln campuses.

For information:
Contact esl@gaston.edu or call 704.922.6548

HIGH SCHOOL EDUCATION

Adult High School (AHS) and High School Equivalency (HSE)

If you would like to earn your Adult High School Diploma or High School Equivalency Diploma, please attend one of our FREE Student Success Classes:

Adult High School (AHS) – ONLINE

To enroll in the Adult High School (AHS) Diploma Program, you must attend an Adult High School Student Success Class (SSC) online. There will be at least two opportunities per month to attend one of the classes via Zoom. You may choose a morning or evening SSC. Students will receive academic counseling and further information about the program. Applicants will need to use a computer with webcam and need a strong internet connection for SSC.

Classes will begin immediately following successful completion of SSC. Classes are available 24/7 for all registered students, with end of semester breaks in June and December.

Online orientations are by reservation by filling out the contact form that can be accessed at the Adult High School page on gaston.edu. Students will need to provide the following items to attend the AHS Student Success Class:

1. VALID driver's license, ID or any government-issued photo ID.

2. Social Security or Tax Identification.
3. Unopened, official transcript from the last school attended, brought in person or mailed to: Debra Hissom, 201 Hwy 321 S, Dallas, NC 28034. Your last school may send transcripts electronically to Admissions. Transcripts will be evaluated to determine credits that may be transferred to the AHS Program.

If you are 16 or 17 years old, you will need to provide completed Minor Paperwork, along with the above three documents. The Minor Paperwork Packet may be picked up at the Life Skills office on the Dallas and Lincoln campuses or can be accessed on the AHS web page or requested via email.

For more information on the Minor Packet, please contact Belinda Butler, 704.922.6545.

Questions?

Email hissom.debra@gaston.edu or propst.tonya@gaston.edu.

High School Equivalency (HSE) (formerly known as GED®) – CLASSROOM and ONLINE

To enroll in the High School Equivalency Program, students must attend the Basic Skills Student Success (BSSS) Class. Some of the topics covered in class are: the steps to earning your HSE, the HSE Scholarship, conflict resolution, study skills, basic career assessment, placement testing, and assignment to appropriate classes.

Two forms of identification are required to enroll:

1. Valid state driver's license or ID or government ID.
2. Social Security Card

Additionally, students who are **16 and 17 years old** will need to provide Minor Paperwork, along with the above two documents. The Minor Paperwork Packet is provided by the Life Skills office on the Dallas and Lincoln campuses.

The HSE Student Success Class is held at the following location:

Dallas Campus, Pearson Life Skills Building

For more information contact: HSEequiv@gaston.edu or call 704.922.6548

AUTOMOTIVE

Automotive Mechanics

This course covers the theory, construction, inspection, diagnosis, and repair of internal combustion engines and related systems. Topics include fundamental operating principles of engines and diagnosis, inspection, adjustment, and repair of automotive engines using appropriate service information. Upon completion, students should be able to perform basic diagnosis, measurement and repair of automotive engines using appropriate tools, equipment, procedures, and service information.

*This course includes a hands-on lab during class time.

112 Hours – \$246 KEYWORD: MECHANICS

8/22-12/17 MW 5:30P-9:00P PTI 109

NC Auto Safety – CLASSROOM

This is the state-required certification for all individuals seeking authorization to perform annual motor vehicle safety inspections. This course is used for new and renewal certifications as required by the DMV.

8 Hours – \$90

KEYWORD: AUTO

9/13-9/14	TW	6-10p	DSC 208
9/20-9/21	TW	6-10p	DSC 208
10/11-10/12	TW	6-10p	DSC 208
10/18-10/19	TW	6-10p	DSC 208
11/8-11/9	TW	6-10p	DSC 208
11/15-11/16	TW	6-10p	DSC 208
12/6-12/7	TW	6-10p	DSC 208
12/13-12/14	TW	6-10p	DSC 208

OBD II Emissions (NEW) – CLASSROOM

This eight-hour course will allow inspectors to become certified in emissions inspections required by NC Department of Motor Vehicles.

8 Hours – \$90 KEYWORD: OBD

9/13&9/15	TTh	6–10p	DSC 208
10/11&10/13	TTh	6–10p	DSC 208
11/8&11/10	TTh	6–10p	DSC 208
12/13&12/15	TTh	6–10p	DSC 208

OBD II Emissions-Renewal – CLASSROOM

This eight-hour class will satisfy the renewal of a North Carolina emissions inspection license required by NC Department of Motor Vehicles.

8 Hours – \$90 KEYWORD: OBD

9/6&9/8	TTh	6–10p	DSC 208
10/4&10/6	TTh	6–10p	DSC 208
11/1&11/3	TTh	6–10p	DSC 208
12/6&12/8	TTh	6–10p	DSC 208

Vehicle Escort Operator Certification – CLASSROOM

Escort Vehicle Operator Certification course (8 Hours) provides the Certification required by the North Carolina Department of Transportation for oversize/overweight vehicle escorts.

8 Hours – \$100 KEYWORD: ESCORT

10/20	TH	8a-5p	DSC 208
12/15	TH	8a-5p	DSC 208

Vehicle Escort Operator Renewal – CLASSROOM

Escort Vehicle Operator Renewal course (4 Hours) provides the Renewal Certification required by the North Carolina Department of Transportation for oversize/overweight vehicle escorts.

4 Hours – \$80 KEYWORD: ESCORT

9/13	T	8a-12p	DSC 208
11/15	T	8a-12p	DSC 208

MOTORCYCLE SAFETY

3-Wheel Basic Rider Course – CLASSROOM

This is a basic, entry-level, learn-to-ride 3-wheel motorcycle training and education course. MSF Certified RiderCoaches conduct the course, which consists of both classroom and hands-on instruction, riding exercises and a knowledge and skill test. A completion card and a DMV Skills Test License Waiver will be issued on successful completion of the course.

16 Hours – \$99*

*Promotional Rate through CanAm. Register through the following link: can-am.brp.com/spyder/learntoride/registration.html.

9/17-9/18	SSU	8a–5p	AHS 100
10/15-10/16	SSU	8a–5p	AHS 100
11/12-11/13	SSU	8a–5p	AHS 100
12/10-12/11	SSU	8a–5p	AHS 100

Motorcycle Basic Rider Course – CLASSROOM

Learn to control your motorcycle and reduce the risks involved in riding. Although the DMV motorcycle skills test will be waived, the course does not exempt each applicant from taking the required North Carolina Department of Motor Vehicles written test. Two hours of the class will be completed online.

18 Hours – \$199 (insurance included)

KEYWORD: MOTOR

8/20-8/21	SSU	8a–5p	AHS 100
8/27-8/28	SSU	8a–5p	AHS 100
9/3-9/4	SSU	8a–5p	AHS 100
9/10-9/11	SSU	8a–5p	AHS 100
9/24-9/25	SSU	8a–5p	AHS 100
10/8-10/9	SSU	8a–5p	AHS 100
10/22-10/23	SSU	8a–5p	AHS 100
10/29-10/30	SSU	8a–5p	AHS 100
11/5-11/6	SSU	8a–5p	AHS 100
11/19-11/20	SSU	8a–5p	AHS 100
12/3-12/4	SSU	8a–5p	AHS 100

DEFENSIVE DRIVING

Online Pre-Registration Available at goo.gl/forms/WO7ZIZWQvav14QUo2

Please email ConEd@gaston.edu for more information.

Attitudinal Driving Dynamics (ADD-8)

This course satisfies court-ordered 8-hour classes, attorney-ordered class-

es, or those requirements for states that require more than four (4) hours in a defensive driving course.

8 Hours – \$115 **KEYWORD: DYNAMICS**

8/24	W	8a-5p	DSC 206
9/7	W	8a-5p	DSC 206
9/21	W	8a-5p	DSC 206
10/5	W	8a-5p	DSC 206
10/22	S	8a-5p	DSC 206
11/2	W	8a-5p	DSC 206
11/21	M	8a-5p	DSC 206
12/3	S	8a-5p	DSC 206
12/12	M	8a-5p	DSC 206

Alive at 25 – CLASSROOM

The Alive at 25 program is designed to assist drivers between the ages of 16-24 in making good driving decisions.

4 Hours – \$80 **KEYWORD: ALIVE**

8/17	W	5-9p	LC 125
9/7	W	5-9p	LC 125
9/22	TH	5-9p	DSC 219
9/28	W	5-9p	LC 125
10/5	W	5-9p	LC 125
10/20	TH	5-9p	DSC 219
10/26	W	5-9p	LC 125
11/2	W	5-9p	LC 125
11/16	W	5-9p	LC 125
11/17	TH	5-9p	DSC 208
12/7	W	5-9p	LC 125
12/15	TH	5-9P	DSC 219

Defensive Driving Course (DDC-4) – CLASSROOM

This course satisfies court-ordered and attorney-ordered 4-hour classes. Businesses can also utilize this class for employees who drive company vehicles.

4 Hours – \$80 **KEYWORD: DEFENSIVE**

8/20	S	8:30a-12:30p	DSC 206
8/30	T	5:30-9:30p	DSC 206
9/8	TH	8:30a-12:30p	DSC 206
9/17	S	8:30a-12:30p	DSC 206
9/29	TH	5:30-9:30p	DSC 206
10/6	TH	8:30a-12:30p	DSC 206
10/15	S	8:30a-12:30p	DSC 206
10/27	TH	5:30-9:30p	DSC 206
11/3	TH	8:30a-12:30p	DSC 206
11/12	S	8:30a-12:30p	DSC 206
11/29	T	5:30-9:30p	DSC 206
12/6	T	5:30-9:30p	DSC 206
12/10	S	8:30a-12:30p	DSC 206
12/8	TH	8:30a-12:30p	DSC 206

EMERGENCY MEDICAL SERVICES

Certifications include:

- Emergency Medical Technician (EMT) - Fall, Spring and Summer
- Paramedic - HYBRID
- Paramedic Associate Degree
- Paramedic to Associate Degree (A.A.S.) Bridge

Specialized courses available throughout the year include:

- Critical Care Paramedic (CCP-C) / Certified Flight Paramedic (FP-C) IBSC and BCCTPC Certification Prep Course - Spring
- Certified Critical Care Paramedic (CCP-C) IBSC and BCCTPC Certification Prep Course
- PHTLS, AMLS, PEPP, ACLS and PALS
- EMS Instructor Methodology Level I - Spring
- Paramedic NCCP Recertification for NCEMS and National Registry of EMTs - Spring

Employment opportunities include:

- Emergency Medical Service (EMS)
- Critical Care Transport
- Helicopter Emergency Medical Service (HEMS)
- Ambulance Services
- Fire and Rescue
- Specialty areas of Hospitals, Education, Government, Industry, and more!

For information contact the Department for EMS Education: gcems@gaston.edu or call 704.922.2311

BASIC LAW ENFORCEMENT TRAINING/CRIMINAL JUSTICE ACADEMY

This certificate level course covers the basic skills, knowledge and abilities needed for entry-level employment as a law enforcement officer in North Carolina. This is a 648-hour course, divided into: legal, patrol duties, law enforcement communications, investigations, practical

application and sheriff-specific. Upon successful completion, the student will be able to demonstrate competence in the topics and areas required for the state comprehensive certification examination.

CLASSES BEGIN IN JANUARY AND JULY OF EACH YEAR.

Admission requires that students must:

- Be at least 20 years of age
- Be a United States citizen
- Successfully complete the reading placement test
- Be physically fit
- Have a High School diploma or GED®
- Pass the criminal history background check
- Complete a Gaston College application

For information contact hoyle.melanie@gaston.edu or call 704.922.6531

BLET SCHOLARSHIP!

Lincoln County residents may be eligible to receive the Chris Coxtan Memorial Endowed Scholarship, please contact the Gaston College Foundation office at 704.922.6513 or 704.922.6511 for more information.

FIRE & RESCUE TRAINING

Gaston College's Fire Protection and Firefighter Certification programs offer opportunities to begin or advance your career in the fire and emergency management fields.

Visit the Regional Emergency Services Training Center on the Dallas Campus and learn more about NC Firefighter Certification, specialized training schools, and seminars that are offered throughout the year.

Call today to learn how you can earn an Associate Degree or enroll in Continuing Education classes that will help you achieve your goals.

For information contact
Josh Crisp at 704.922.6258 or
Ann Davis at 704.922.6256

FREQUENTLY ASKED QUESTIONS

What is your refund policy?

If a student officially drops from a class or classes before the 10% of the class(es), a 75% tuition refund will be given for the class(es) dropped. A 100% refund will be made if the student drops from the class prior to the class start date. No refunds will be given after the 10% point. If a course fails to materialize, refunds are automatically processed. (The refund policy is subject to change. Refunds of tuition will be issued in accordance with the current state and college policy.) To request a refund or transfer, please email gcregistrar@gaston.edu or call 704.922.6232.

How much will my textbook cost?

The Gaston College Bookstore can inform you of the cost of your textbooks. A bookstore is located on each of our three campuses.

When will my class meet?

- In each course description the class times are given followed by "a" (a.m./morning) or "p" (p.m./evening)
- Class meeting days are: M (Monday), T (Tuesday), W (Wednesday), TH (Thursday), F (Friday), S (Saturday), SU (Sunday)
- The class location is given with a three (3) letter designation corresponding to locations given on the next page.

What happens if the class changes?

When a class date or location changes, all registered students will be contacted by email and/or phone.

ADA STATEMENT

Individuals needing reasonable accommodations to attend or participate in any college-sponsored activity or event should contact the Accessibility Counselor for assistance with arrangements. Please give 1 to 2 weeks advance notice. Contact accessibility@gaston.edu or call 704.922.6224.

HOW TO REGISTER

Online:

1. Visit www.gaston.edu and click on the [Self-Service](#) icon.
2. Select the blue Continuing Ed. Registration icon.
3. Select "Register and Pay for Continuing Education classes."
4. Search the course topic using only one KEYWORD (listed in the class description) of the course title.
5. Select the course for which you would like to register.
6. Complete the online registration form and payment information. Be prepared to pay with a credit card using Visa, MasterCard, Discover, or American Express.

Walk-In:

Dallas Campus, Myers Center, 2nd FL
201 Highway 321 South
Dallas, NC 28034

M-TH: 8-11a F: 8-11a

REGISTERING FOR AN ed2go ONLINE COURSE

Registration and payment for ed2go classes at ed2go.com/gaston/. For Advanced Career Training classes go to careertraining.ed2go.com/gaston

Please visit the website and follow these steps:

1. Search for and select the class.
2. Select "Add to Cart."
3. Select the start date.
4. Sign in.
5. Choose your payment option and purchase class.
6. Enjoy your class!

If you have questions about ed2go class registration, please email us at ConEd@gaston.edu.

GC SAFE

The GC Safe plan, our guide for campus safety and health during COVID-19, is available at gaston.edu/gcsafe.

APPRENTICESHIP 321 FOR BUSINESS & INDUSTRY

Participants in the GASTON COLLEGE APPRENTICESHIP 321 program receive job-specific training and a cost-free education from Gaston College while earning a salary from local employers. Pathways currently available in Apprenticeship 321 are Advanced Manufacturing, Information Technology (IT), CNA I & II, LPN, and Paramedic Medicine.

The PRE-APPRENTICESHIP program allows high school juniors and seniors to take Career & College Promise (CCP) or Career & Technical Education (CTE) classes while preparing them for an apprenticeship through Apprenticeship 321.

For more information about the Apprenticeship 321 program, visit gaston.edu/apprenticeship-321/ or contact Jill Hendrix, Director of Apprenticeship 321, at 704.922.6521 or apprenticeships@gaston.edu.

LOCATION KEY

Center for Workforce Excellence (Continuing Education) programs have the flexibility to offer a wide range of short-term, diverse courses and specialized services. Standard or customized courses are available to business and industry clients on-site or on campus. Free basic skills assessments, study labs, and job readiness courses are also available in both Gaston and Lincoln counties.

AHS	Gaston College Motorcycle Range, behind Ashbrook HS at 2222 S. New Hope Rd., Gastonia
APS	Dallas Campus, Albright Public Safety Building,
CAM	Center for Advanced Manufacturing, 870 Gastonia Technology Parkway, Gastonia
CAS	Dallas Campus, Craig Building
CET	Dallas Campus, Comer Engineering & Technology Building

- CFT International Express Trucking,
Inc., 1201 East Church St.,
Cherryville
- CSB Lincoln Campus, Cochrane
Science Building,
511 South Aspen St.,
Lincolnton
- DBC Dallas Campus, David Belk
Cannon Health Education
Institute
- DSC Dallas Campus, Dalpiaz Student
Success Center
- KCC Kimbrell Campus, Classroom
Building, Belmont
- KCH Kimbrell Campus, Harney Hall,
Belmont
- LC Lincoln Campus,
511 South Aspen St.,
Lincolnton
- LIF Dallas Campus, Pearson Life
Skills Building
- PTI Dallas Campus, Pharr Trade and
Industrial Center

Campus maps and directions can be found on the Gaston College website: gaston.edu/locations-maps-directions.

GASTON COLLEGE LOCATIONS

DALLAS CAMPUS
201 Highway 321 South
Dallas, NC 28034
704.922.6200 | 704.922.2323 (f)

LINCOLN CAMPUS
P.O. Box 600
511 South Aspen St.
Lincolnton, NC 28093
704.748.5200 | 704.748.1074 (f)

KIMBRELL CAMPUS &
TEXTILE TECHNOLOGY CENTER
P.O. Box 1044
7220 Wilkinson Blvd.
Belmont, NC 28012
704.825.3737 | 704.825.7303 (f)

ECONOMIC & WORKFORCE DEVELOPMENT QUICK VIEW REFERENCE . .

Greg Smith, Vice President 704.922.6476
The **EWD Division** offers a full range of credit and noncredit courses in a traditional classroom format, on-line, or a hybrid of the two. The classes lead to degrees or business/ industry certification or are designed to build essential job skills.

Apprenticeship 321 | Jill Hendrix, Director 704.922.6521
Apprenticeship 321 cultivates highly skilled workers who can enter the workforce immediately upon completing the program. Successful apprentices will qualify for nationally recognized certifications and academic credentials from Gaston College.

Criminal Justice Academy | Calvin Shaw, Director 704.922.6270
The Criminal Justice Academy serves regional criminal justice agencies with a wide range of professional courses to maintain and supplement their specialized training needs.

Customized Training | Emily Hansley, Director 704.748.5259
Our customized, on-site training and professional development seminars cover a diverse range of topics. Special training funds are available for job growth, productivity enhancement, or technology investment.

Department for EMS Education | Kim Parsley, Director 704.922.6241
EMS Education provides initial, continuing, and advanced education for Emergency Medical Services in conjunction with the NC office of EMS and guidelines set by CoAE-MPS, a national accrediting body. We also serve as a training center for the American Heart Association.

Fire and Rescue Training Regional Emergency Services Training Center (RESTC) | Josh Crisp, Director 704.922.6257
RESTC assists local municipal and volunteer fire departments and rescue squads in the overall training of firefighter and rescue personnel, and provides basic, continuing, and advanced training in all areas of emergency services.

Life Skills | Becky McLain, Director 704.922.6545
Lincoln Campus 704.748.5205
Programs are designed to raise literacy rates and provide a basic education. No fee for instruction for most programs. Program areas include:

- Adult Basic Education Program (ABE)
- Adult High School (AHS)
- English as a Second Language (ESL)
- Gaston College YouthWorks Program
- High School Equivalency (HSE) Preparation and Testing

Small Business Center | Felicia Williams, Director 704.922.6449
The Small Business Center provides no-fee consulting and seminars for small business owners and/or prospective owners. It is one of 58 small business centers comprising the NC Community College Small Business Center Network.

Work-Based Learning & Placement | Joy Morrow, Job Developer/Coordinator 704.922.6360
Work-based Learning and Placement (WBLP) provides employers, students, and alumni with opportunities to connect via classes and job placement services.

Workforce Development | Jodi Huffman, Director
Information Helpdesk 704.922.2244
Workforce Development programs lead to short-term certifications in fields such as Certified Nurse Aide I & II, Truck Driver Training (CDL), Notary & Electronic Notary, Auto Inspection, Escort Vehicle, and Defensive Driving. Career/Employability Skills courses are provided at no cost to assist the unemployed and the underemployed.