



SUMMER 2022

CONTINUING EDUCATION
CLASSES & MORE

gaston.edu



GASTON
COLLEGE

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Scholarships Available

Gaston College Continuing Education students are encouraged to apply for the SECU (State Employees Credit Union) scholarship that helps cover the cost of tuition, fees, books, supplies, credentialing tests, and other components of the cost of attendance. Scholarship awards are determined based on financial need and will be awarded before the end of the course. The following programs are eligible for the scholarships:

\$500 SECU Scholarship

- Nurse Aide I & II
- Truck Driver Training
- Emergency Medical Technician

For more information about this scholarship and how to apply, contact ConEd@gaston.edu or 704.922.2244.



NEED SKILLS? GET TRAINED!

Gaston College's Center for Workforce Excellence offers in-demand career development training that Gaston and Lincoln county companies seek for available job openings. Courses and short-term certificate programs enable participants to start a new career quickly or further enhance current skills. Local companies can utilize the Center for Workforce Excellence programs as a screening tool when hiring for entry-level positions.

American Heart Association Courses – HYBRID

Are you looking for a flexible and convenient way to meet your AHA training needs? Courses offered include Basic Life Support CPR, Heartsaver First Aid, CPR and AED for the Workplace, Bloodborne Pathogens, Advanced Cardiac Life Support, and Pediatric Advanced Life Support.

Three simple steps:

1. Go to onlineaha.org and click on "Courses" or "Find a Course" to choose the course you desire. There are courses available to meet the needs of health care professionals, workplace, daycare centers, and the public. Take course online and print certificate upon completion and bring it with you.
2. Contact the EMS Office at gcems@gaston.edu, or by calling 704.922.6241 for skills check-off costs and to schedule an appointment for skills check-off.
3. Attend the practice and skills check-off session and receive an official AHA e-Card.

Electronic Notarization (E-Notary) Training – CLASSROOM

This course covers the technology that allows documents to be electronically signed and notarized within a secure environment. **To qualify to take this class,**

you must be a commissioned Notary in North Carolina. Required textbook is included in the price of the course.

4.5 Hours – \$83 KEYWORD: NOTARY

6/13 M 8a-12p DSC 208

Introduction to Computer Skills – ONLINE

This online course introduces computer concepts, including fundamental functions and operations of the computer. Topics include identification of hardware components, basic computer operations, security issues, and use of software applications.

KEYWORD: COMPUTER

Contact ConEd@gaston.edu or call 704.922.2244 for more information.

Notary Public – CLASSROOM

This is a required course to obtain a commission as a Notary Public in North Carolina. State prerequisites: Must be at least 18 years of age or legally emancipated, reside in or have a regular place of work or business in North Carolina, have a high school diploma or equivalent, and be able to speak, read, and write the English language. No felony conviction or civil judgment. Reside legally in the United States. Required textbook ([North Carolina Notary Public Manual, 2016](#)) is available in the college bookstore and must be purchased before entering the

Notary Public class. Additional costs include: textbook, commission fee, seal, oath of office, and a Notary Public Record Book.

78 Hours – \$78 **KEYWORD: NOTARY**

| | | | |
|-----------|----|------------|---------|
| 5/16 | M | 8a-4p | KCC 115 |
| 5/18 | W | 9a-5p | LC 123 |
| 5/24 | T | 8a-4p | KCC 115 |
| 6/11 | S | 8a-4p | KCC 115 |
| 6/15 | W | 9a-5p | LC 123 |
| 6/20 | M | 9a-5p | DSC 208 |
| 6/20&6/22 | MW | 5:30-9:30p | KCH 201 |
| 6/21 | T | 8a-4p | KCC 115 |
| 6/25 | S | 8a-4p | KCC 115 |
| 7/12 | T | 8a-4p | KCC 115 |
| 7/13 | W | 9a-5p | DSC 208 |
| 7/18 | M | 9a-5p | LC 123 |
| 7/23 | S | 8a-4p | KCC 115 |
| 7/25&7/27 | MW | 5:30-9:30p | KCH 201 |
| 7/27 | W | 8a-4p | KCC 115 |
| 8/6 | S | 8a-4p | KCC 115 |
| 8/11 | Th | 8a-4p | KCC 115 |

Forklift: Basic Operator – CLASSROOM

Gain the fundamental knowledge and skills necessary to operate a sit-down counterbalanced, LP gas-powered forklift. Upon successful completion of the course, the student will earn an operator's certificate. You must be 18 years old to participate in the course and to take the examination. Manual included in the cost of the course.

6 Hours – \$85 **KEYWORD: FORKLIFT**

| | | | |
|------|---|-------|---------|
| 6/10 | F | 8a-3p | APS 127 |
| 7/15 | F | 8a-3p | APS 127 |
| 8/12 | F | 8a-3p | APS 127 |

Forklift: Train the Trainer – CLASSROOM

Train others to operate a forklift. Training is based on the requirements of the OSHA Standard to develop a forklift training class. Attendees should be experienced forklift (powered industrial) truck drivers. Manual included in the cost of the course.

7 Hours – \$95 **KEYWORD: FORKLIFT**

Please contact Emily Hansley at hansley.emily@gaston.edu or 704.748.5259

Nurse Aide I – Certified – CLASSROOM SCHOLARSHIPS AVAILABLE

This course introduces basic nursing skills required to provide personal care for patients, residents, or clients in a health care setting. Upon completion, students should be able to demonstrate skills necessary to qualify as a Nursing Assistant I with the North Carolina Nurse Aide I Registry. For more information, please contact Barbara Burgess at 704.922.6469 or burgess.barbara@gaston.edu.

160 Hours – \$230 **KEYWORD: NURSE**

| | | | |
|-----------|------|-------|---------|
| 5/25-7/28 | M-TH | 9a-2p | DBC 179 |
| 5/25-7/28 | M-TH | 4-9p | DBC 177 |
| 5/25-7/28 | M-TH | 4-9p | LC 308 |
| 5/25-7/28 | M-TH | 9a-2p | LC 308 |
| 5/25-7/28 | M-TH | 4-9p | KCC |

Nurse Aide I – Refresher – HYBRID

This hybrid refresher course will assist you in preparing for the Nurse Aide Competency Exam for listing on the North Carolina Registry. All participants must have completed a state-approved Nursing Assistant I course or equivalent to register for this course. This course includes classroom and online instruction hours. For more information, please contact ConEd@gaston.edu or phone 704.922.2244

40 Hours – \$160 **KEYWORD: NURSE**

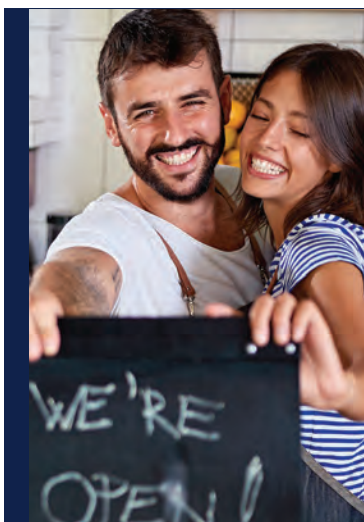
| | | | |
|-----------|----|--------|---------|
| 6/2-6/23 | TH | 12p-5p | DBC 178 |
| 6/30-7/28 | TH | 12p-5p | DBC 178 |

TEAS Prep – CLASSROOM

Students who complete the 4-day class will receive a certificate of completion and 0.5 point toward their Gaston College ADN and PN application. The class will prepare test takers for all four parts of the TEAS Test: 1. Mathematics; 2. Science: Biology, Chemistry, Anatomy, and Physiology; 3. Reading; 4. English and Language Usage. Additional study guide included in cost of the course.

16 Hours – \$125 **KEYWORD: TEAS**

| | | | |
|----------|------|-------|---------|
| 6/6-6/9 | M-TH | 5p-9p | DSC 215 |
| 8/8-8/11 | M-TH | 5p-9p | DSC 215 |



SMALL BUSINESS SEMINARS – REGISTRATION IS FREE!

Gaston College's Small Business Center (SBC) is proud to serve small business owners and entrepreneurs with complimentary seminars, a resource center, and one-on-one counseling. As part of a network of experienced SBCs across North Carolina, we're dedicated to helping small businesses thrive. Our SBC understands the unique challenges that local businesses encounter, and we're ready to offer professional advice and instruction. Seminar sessions start in September 2022.



CAREER/EMPLOYABILITY SKILLS

Gaston College's Human Resources Development (HRD) program offers Employability Skills classes to help you prepare for that new career path.

If you are unemployed or meet the State/Federal guidelines for underemployed individuals, the classes are at NO COST to you!

Don't miss this exciting opportunity to add needed skills today. CALL 704.922.2244 or email HRD@gaston.edu.

Basic Computer Technology Awareness

Learn basic computer skills in keyboarding, use of the Internet, email skills, word-processing, and technology-based job search skills. Includes professionalism and communication skills. Register by attending the first day of class.

For Class Schedule:
Call 704.922.2244 or email
HRD@gaston.edu

Employability Lab

Drop-in lab at the NCWorks Career Center – Gaston. Lab offers help with creating

resumes, interviewing skills, or basic computer skills. No appointment needed!

NCWorks Career Center - Gaston
1391 Bessemer City Rd., Gastonia

- Tuesdays & Thursdays: 8:30a–12:30p

Resume Lab

Drop-in lab at the NCWorks Career Center – Lincoln. Lab offers help with creating resumes, interviewing skills, or basic computer skills. No appointment needed!

NCWorks Career Center - Lincoln
529 N. Aspen St., Lincolnton

- Wednesdays: 9a–1p



Do you want to upgrade your skills, but don't have time to fit a traditional, on-campus class into your hectic schedule? Check out online classes at:

ed2go.com/gaston or careertraining.ed2go.com/gaston



ONLINE CLASSES OFFERED 24/7

ed2go.com/gaston

Gaston College, in partnership with ed2go, offers a wide selection of non-credit continuing education courses over the internet. Enroll and study in the privacy of your own home at times that are most convenient to you. Most courses run for six weeks and are composed of 12 lessons.

Please visit *ed2go.com/gaston* to see a complete course list.



ONLINE ADVANCED CAREER TRAINING

careertraining.ed2go.com/gaston

Gaston College offers over 300 career training programs in partnership with ed2go. Online open enrollment programs are designed to provide the skills necessary to acquire professional level positions for many in-demand occupations.

Programs are designed by a team of professionals from each respective field, providing you with effective web-based learning programs. Instructors/mentors are actively involved in your online learning experience, responding to questions or concerns, as well as encouraging and motivating you to succeed.

Please visit *careertraining.ed2go.com/gaston* to see a complete course list.



BASIC SKILLS + DIPLOMA + TRAINING = SUCCESS

Are you seeking your High School Equivalency diploma or Adult High School diploma? Interested in training for a high-demand career?

GASTON COLLEGE HAS A PROGRAM FOR YOU!

The Basic Skills Plus program allows Adult High School and High School Equivalency students an opportunity to co-enroll in the Computer-Integrated Machining Technology Program, Welding, Nurse Aide I or Office Administration Program while working toward their diploma tuition-free. Students must apply and meet certain eligibility requirements before entering the program. Call 704.922.2268 for more information.

ENGLISH AS A SECOND LANGUAGE (ESL) **FREE!**

ESL assists individuals with limited English-speaking skills to learn basic language skills. A placement test is required for all participants on our Dallas and Lincoln campuses.

For information:
Contact esl@gaston.edu or call 704.922.6548

HIGH SCHOOL EDUCATION

Adult High School (AHS) and High School Equivalency (HSE)

If you would like to earn your Adult High School Diploma or High School Equivalency Diploma, please attend one of our FREE Student Success Classes:

Adult High School (AHS) – **ONLINE**

To enroll in the Adult High School (AHS) Diploma Program, you must attend an Adult High School Student Success Class (SSC) online. There will be at least two

opportunities per month to attend one of the classes via Zoom. You may choose a morning or evening SSC. Students will receive academic counseling and further information about the program. Applicants will need to use a computer with webcam and need a strong internet connection for SSC.

Classes will begin immediately following successful completion of SSC. Classes are available 24/7 for all registered students, with end of semester breaks in June and December.

Online orientations are by reservation by filling out the contact form that can be accessed at the Adult High School page on gaston.edu. Students will need to provide the following items to attend the AHS Student Success Class:

1. VALID driver's license, ID or any government-issued photo ID.
2. Social Security or Tax Identification.
3. Unopened, official transcript from the last school attended, brought in per-

son or mailed to: Debra Hissom, 201 Hwy 321 S, Dallas, NC 28034. Your last school may send transcripts electronically to Admissions. Transcripts will be evaluated to determine credits that may be transferred to the AHS Program.

If you are 16 or 17 years old, you will need to provide completed Minor Paperwork, along with the above three documents. The Minor Paperwork Packet may be picked up at the Life Skills office on the Dallas and Lincoln campuses or can be accessed on the AHS web page or requested via email.

For more information on the Minor Packet, please contact Belinda Butler, 704.922.6545.

Questions?

Email hissom.debra@gaston.edu or propst.tonya@gaston.edu.

High School Equivalency (HSE) **(formerly known as GED®) –** **CLASSROOM and ONLINE**

To enroll in the High School Equivalency Program, students must attend the

Basic Skills Student Success (BSSS) Class. Some of the topics covered in class are: the steps to earning your HSE, the HSE Scholarship, conflict resolution, study skills, basic career assessment, placement testing, and assignment to appropriate classes.

Two forms of identification are required to enroll:

1. Valid state driver's license or ID or government ID.
2. Social Security Card

Additionally, students who are **16 and 17 years old** will need to provide Minor Paperwork, along with the above two documents. The Minor Paperwork Packet is provided by the Life Skills office on the Dallas and Lincoln campuses.

The HSE Student Success Class is held at the following location:

Dallas Campus, Pearson Life Skills Building

For more information:

Contact HSEequiv@gaston.edu or call 704.922.6548



WE WANT TO HEAR FROM YOU!

- Do you and your coworkers need training on a job-related skill?
- Are you part of a community group that would like training on a specific topic?
- Do you and a group of friends want to learn a new hobby?
- We can schedule innovative programs to meet community needs at your location.

For more information, email ConEd@gaston.edu. If you are qualified to teach a specific subject that may meet job enhancement or personal enrichment needs, we would like to hear from you.

AUTOMOTIVE

NC Auto Safety – CLASSROOM

This is the state-required certification for all individuals seeking authorization to perform annual motor vehicle safety inspections. This course is used for new and renewal certifications as required by the DMV.

8 Hours – \$90 KEYWORD: AUTO

| | | | |
|------------|----|-------|---------|
| 6/7 - 6/8 | TW | 6–10p | DSC 208 |
| 7/12 -7/13 | TW | 6–10p | DSC 208 |
| 8/9 -8/10 | TW | 6–10p | DSC 208 |



OBD II Emissions – CLASSROOM

This eight-hour course will allow inspectors to become certified in emissions inspections required by NC Department of Motor Vehicles.

8 Hours – \$90 KEYWORD: OBD

| | | | |
|-----------|-----|-------|---------|
| 5/23-5/24 | MT | 6–10p | DSC 208 |
| 6/1-6/2 | WTH | 6–10p | DSC 208 |
| 7/25-7/26 | MT | 6–10p | DSC 208 |
| 8/1-8/2 | MT | 6–10p | DSC 208 |

OBD II Emissions-Renewal – CLASSROOM

This eight-hour class will satisfy the renewal of a North Carolina emissions inspection license required by NC Department of Motor Vehicles.

8 Hours – \$90 KEYWORD: OBD

| | | | |
|-----------|-----|-------|---------|
| 5/16-5/17 | MT | 6–10p | DSC 208 |
| 6/6-6/7 | MT | 6–10p | DSC 208 |
| 7/27-7/28 | WTH | 6–10p | DSC 208 |
| 8/3-8/4 | WTH | 6–10p | DSC 208 |

Vehicle Escort Operator Certification – CLASSROOM

Escort Vehicle Operator Certification course (8 Hours) provides the Certification required by the North Carolina Department of Transportation for oversize/overweight vehicle escorts.

8 Hours – \$100 KEYWORD: ESCORT

| | | | |
|------|----|-------|---------|
| 6/16 | TH | 8a-5p | DSC 208 |
| 8/11 | TH | 8a-5p | DSC 208 |

Vehicle Escort Operator Renewal – CLASSROOM

Escort Vehicle Operator Renewal course (4 Hours) provides the Renewal Certification required by the North Carolina Department of Transportation for oversize/overweight vehicle escorts.

4 Hours – \$80 KEYWORD: ESCORT

| | | | |
|------|---|--------|--------|
| 7/12 | T | 8a-12p | DSC208 |
|------|---|--------|--------|

MOTORCYCLE SAFETY

3-Wheel Basic Rider Course – CLASSROOM

This is a basic, entry-level, learn-to-ride 3-wheel motorcycle training and education course. MSF Certified RiderCoaches conduct the course, which consists of both classroom and hands-on instruction, riding exercises and a knowledge and skill test. A completion card and a DMV Skills Test License Waiver will be issued on successful completion of the course.

16 Hours – \$99*

*Promotional Rate through CanAm. Register through the following link: can-am.brp.com/spyder/learntoride/registration.html.

| | | | |
|-----------|-----|-------|---------|
| 5/28-5/29 | SSU | 8a–5p | AHS 100 |
| 6/11-6/12 | SSU | 8a–5p | AHS 100 |
| 6/25-6/26 | SSU | 8a–5p | AHS 100 |
| 7/9-7/10 | SSU | 8a–5p | AHS 100 |
| 8/6-8/7 | SSU | 8a–5p | AHS 100 |

Motorcycle Basic Rider Course – CLASSROOM

Learn to control your motorcycle and reduce the risks involved in riding. Although the DMV motorcycle skills test will

be waived, the course does not exempt each applicant from taking the required North Carolina Department of Motor Vehicles written test. Two hours of the class will be completed online.

18 Hours – \$199 (insurance included)

KEYWORD: MOTOR

| | | | |
|-----------|-----|-------|---------|
| 5/21-5/22 | SSU | 8a–6p | AHS 100 |
| 6/18-6/19 | SSU | 8a–6p | AHS 100 |
| 7/2-7/3 | SSU | 8a–6p | AHS 100 |
| 7/16-7/17 | SSU | 8a–6p | AHS 100 |
| 7/30-7/31 | SSU | 8a–6p | AHS 100 |
| 8/13-8/14 | SSU | 8a–6p | AHS 100 |

DEFENSIVE DRIVING

Online Pre-Registration Available at
goo.gl/forms/WO7ZIZWQvavI4QUo2

Please email ConEd@gaston.edu for more information.

Attitudinal Driving Dynamics (ADD-8)

This course satisfies court-ordered 8-hour classes, attorney-ordered classes, or those requirements for states that require more than four (4) hours in a defensive driving course.

8 Hours – \$115 KEYWORD: DYNAMICS

| | | | |
|------|----|-------|---------|
| 5/26 | TH | 8a–5p | DSC 206 |
| 6/1 | W | 8a–5p | DSC 206 |
| 6/22 | W | 8a–5p | DSC 206 |
| 7/6 | W | 8a–5p | DSC 206 |
| 7/20 | W | 8a–5p | DSC 206 |
| 8/3 | W | 8a–5p | DSC 206 |



Alive at 25 – CLASSROOM

The Alive at 25 program is designed to assist drivers between the ages of 16-24 in making good driving decisions.

4 Hours – \$80

KEYWORD: ALIVE

| | | | |
|------|---|------|---------|
| 5/24 | T | 5-9p | DSC 205 |
| 5/25 | W | 5-9p | LC 125 |
| 6/1 | W | 5-9p | LC 125 |
| 6/21 | T | 5-9p | DSC 205 |
| 6/22 | W | 5-9p | LC 125 |
| 7/6 | W | 5-9p | LC 125 |
| 7/12 | T | 5-9p | DSC 205 |
| 7/27 | W | 5-9p | LC 125 |
| 8/3 | W | 5-9p | LC 125 |
| 8/9 | T | 5-9p | DSC 205 |

Defensive Driving Course (DDC-4) – CLASSROOM

This course satisfies court-ordered and attorney-ordered 4-hour classes. Businesses can also utilize this class for employees who drive company vehicles.

4 Hours – \$80

KEYWORD: DEFENSIVE

| | | | |
|------|----|--------------|---------|
| 5/31 | T | 5:30–9:30p | DSC 205 |
| 6/2 | TH | 8:30a-12:30p | DSC 205 |
| 6/25 | S | 8:30a-12:30p | DSC 205 |
| 6/28 | T | 5:30p-9:30p | DSC 205 |
| 7/7 | TH | 8:30a-12:30p | DSC 205 |
| 7/23 | S | 8:30a-12:30p | DSC 205 |
| 7/26 | T | 5:30p-9:30p | DSC 205 |
| 8/4 | TH | 8:30a-12:30p | DSC 205 |

TRUCK DRIVER TRAINING

Truck Driver Training – CLASSROOM

The Truck Driver Training class consists of classroom instruction, range driving, and road driving. Students completing this course will be prepared to operate tractor-trailer rigs, acquire a commercial driver's license, and become a professional driver.

For more information, email CDL@gaston.edu

| | | | |
|-----------|-----|-------|--------------|
| 7/19 | T | 10a | Orientation* |
| 8/9–10/12 | M–F | 8a–5p | CFT |

*You must attend the mandatory orientation to be eligible to enroll in the class. Classes are filled at orientation on a first-come, first-serve basis. Class space is limited. Orientation is held at the Dallas Campus, Dalpiaz Bldg. Room 208



Get on the Road to a Rewarding Career

The Truck Driver Training Program at Gaston College, a collaborative program with Caldwell Community College and Technical Institute, gives you the training required to operate tractor-trailer rigs, get your commercial driver's license (CDL) and become a professional truck driver. Trucking companies actively seek quality student drivers right out of school. In 8 ½ weeks, you can complete the program and have the skills for an industry with:

- Strong career prospects
- Steady, well-paying jobs
- Opportunities for flexibility

Scholarships may be available. For more information, see details inside the front cover.

The Gaston College Driver Training Program is certified by the Professional Truck Driver Training Institute (PTDI).



LEARN GUNSMITH TOOLMAKING

If you handle guns for work or as a hobby, knowing basic firearm safety and how to inspect parts and disassemble and assemble a firearm is essential. With our Gunsmith Toolmaking classes, you can also learn machining operations related to the gunsmithing industry and gain the skills to inspect and repair firearms and manufacture gunsmithing tools.

The Basic Gunsmithing and Toolmaking class will be available for Fall 2022.

For more information, email ConEd@gaston.edu or call 704.922.2244.



For information contact
the Department for
EMS Education:
gcems@gaston.edu or
call 704.922.2311

EMERGENCY MEDICAL SERVICES

Certifications include:

- Emergency Medical Responder – Fall and Spring
- Emergency Medical Technician (EMT) - Fall, Spring and Summer
- Paramedic - HYBRID
- Paramedic Associate Degree
- Paramedic to Associate Degree (A.A.S.) Bridge

Specialized courses available throughout the year include:

- Critical Care Paramedic (CCP-C) / Certified Flight Paramedic (FP-C) IBSC and BCCTPC Certification Prep Course
- Certified Critical Care Paramedic (CCP-C) IBSC and BCCTPC Certification Prep Course
- PHTLS, AMLS, PEPP, ACLS and PALS
- EMS Instructor Methodology Level I - Spring
- Paramedic NCCP Recertification for NCEMS and National Registry of EMTs - Spring

Employment opportunities include:

- Emergency Medical Service (EMS)
- Critical Care Transport
- Helicopter Emergency Medical Service (HEMS)
- Ambulance Services
- Fire and Rescue
- Specialty areas of Hospitals, Education, Government, Industry, and more!

BLET SCHOLARSHIP!

Lincoln County residents may be eligible to receive the Chris Coxtton Memorial Endowed Scholarship, please contact the Gaston College Foundation office at 704.922.6513 or 704.922.6511 for more information.



BASIC LAW ENFORCEMENT TRAINING CRIMINAL JUSTICE ACADEMY

This certificate level course covers the basic skills, knowledge and abilities needed for entry-level employment as a law enforcement officer in North Carolina. This is a 648-hour course, divided into: legal, patrol duties, law enforcement communications, investigations, practical application and sheriff-specific. Upon successful completion, the student will be able to take the NC State Basic Law Enforcement certification examination.

CLASSES BEGIN IN JANUARY AND JULY OF EACH YEAR.

Admission requires that students must:

- Be at least 20 years of age
- Be a United States citizen
- Successfully complete the reading placement test
- Be physically fit
- Have a High School diploma or GED®
- Pass the criminal history background check
- Have a valid driver's license and pass a driving history check.
- Complete a Gaston College application

For information contact
hoyle.melanie@gaston.edu or call 704.922.6531



FIRE & RESCUE TRAINING

Gaston College's Fire Protection and Firefighter Certification programs offer opportunities to begin or advance your career in the fire and emergency management fields.

Visit the Regional Emergency Services Training Center on the Dallas Campus and learn more about NC Firefighter Certification, specialized training schools, and seminars that are offered throughout the year.

For information contact
Josh Crisp at 704.922.6258
or
Ann Davis at 704.922.6256

Call today to learn how you can earn an Associate Degree or enroll in Continuing Education classes that will help you achieve your goals.

LOCATION KEY

Center for Workforce Excellence (Continuing Education) programs have the flexibility to offer a wide range of short-term, diverse courses and specialized services. Standard or customized courses are available to business and industry clients on-site or on campus. Free basic skills assessments, study labs, and job readiness courses are also available in both Gaston and Lincoln counties.

- AHS Gaston College Motorcycle Range, behind Ashbrook HS at
2222 S. New Hope Rd., Gastonia
- APS Dallas Campus, Albright Public Safety Building,
- CAM Center for Advanced Manufacturing, 870 Gastonia Technology Parkway,
Gastonia
- CAS Dallas Campus, Craig Building
- CET Dallas Campus, Comer Engineering & Technology Building
- CFT International Express Trucking, Inc., 1201 East Church St., Cherryville
- CSB Lincoln Campus, Cochrane Science Building, 511 South Aspen St.,
Lincolnton
- DBC Dallas Campus, David Belk Cannon Health Education Institute
- DSC Dallas Campus, Dalpiaz Student Success Center
- KCC Kimbrell Campus, Classroom Building, Belmont
- KCH Kimbrell Campus, Harney Hall, Belmont
- LC Lincoln Campus, 511 South Aspen St., Lincolnton
- LIF Dallas Campus, Pearson Life Skills Building
- PTI Dallas Campus, Pharr Trade and Industrial Center

Campus maps and directions can be found on the Gaston College website:
gaston.edu/locations-maps-directions.



FREQUENTLY ASKED QUESTIONS

What is your refund policy?

If a student officially drops from a class or classes before the 10% of the class(es), a 75% tuition refund will be given for the class(es) dropped. A 100% refund will be made if the student drops from the class prior to the class start date. No refunds will be given after the 10% point. If a course fails to materialize, refunds are automatically processed. (The refund policy is subject to change. Refunds of tuition will be issued in accordance with the current state and college policy.) To request a refund or transfer, please email gcregistrar@gaston.edu or call 704.922.6232.

How much will my textbook cost?

The Gaston College Bookstore can inform you of the cost of your textbooks. A bookstore is located on each of our three campuses.

When will my class meet?

- In each course description the class times are given followed by “a” (a.m./morning) or “p” (p.m./evening)
- Class meeting days are: M (Monday), T (Tuesday), W (Wednesday), TH (Thursday), F (Friday), S (Saturday), SU (Sunday)
- The class location is given with a three (3) letter designation corresponding to locations given on page 15.

What happens if the class changes?

When a class date or location changes, all registered students will be contacted by email and/or phone.

ADA STATEMENT

Individuals needing reasonable accommodations to attend or participate in any college-sponsored activity or event should contact the Accessibility Counselor for assistance with arrangements. Please give 1 to 2 weeks advance notice. Contact Dow-Shaw.ZaMyra@gaston.edu or call 704.922.6224.

HOW TO REGISTER

Online:

1. Visit gaston.edu and click on the WebAdvisor icon.
2. Select the yellow Continuing Education icon.
3. Select “Register and Pay for Continuing Education classes.”
4. Search the course topic using only one KEYWORD (listed in the class description) of the course title.
5. Select the course for which you would like to register.
6. Complete the online registration form and payment information.
Be prepared to pay with a credit card using Visa, MasterCard, Discover, or American Express.

Walk-In:

Dallas Campus, Myers Center, 2nd FL
201 Highway 321 South
Dallas, NC 28034

M–TH: 8:30a–5:30p

REGISTERING FOR AN ed2go ONLINE COURSE

Registration and payment for ed2go classes at ed2go.com/gaston/. For Advanced Career Training classes go to careertraining.ed2go.com/gaston

Please visit the website and follow these steps:

1. Search for and select the class.
2. Select “Add to Cart.”
3. Select the start date.
4. Sign in.
5. Choose your payment option and purchase class.
6. Enjoy your class!

If you have questions about ed2go class registration, please email us at ConEd@gaston.edu.

GC SAFE

The GC Safe plan, our guide for campus safety and health during COVID-19, is available at gaston.edu/gcsafe.



APPRENTICESHIP 321 PROGRAM

FOR BUSINESS AND INDUSTRY

Participants in the GASTON COLLEGE APPRENTICESHIP 321 program receive job-specific training and a cost-free education from Gaston College while earning a salary from local employers. Pathways currently available in Apprenticeship 321 are Advanced Manufacturing, Paramedic Medicine and CNA I & II.

The YOUTH APPRENTICESHIP program allows high school juniors and seniors to take Career & College Promise (CCP) or Career & Technical Education (CTE) classes while preparing them for an apprenticeship through Apprenticeship 321.

For more information about the Apprenticeship 321 program, visit gaston.edu/apprenticeship-321/ or contact Jill Hendrix, Director of Apprenticeship 321, at 704.922.6521 or apprenticeships@gaston.edu.



GASTON
COLLEGE

Apprenticeship 321

WE'RE HIRING!

Your expertise and experience can help people who are entering or re-entering the workforce or who want to advance in their careers.

Gaston College is seeking qualified instructors in the following areas:

- HRD – Employability Skills for unemployed and underemployed individuals
- Gaston Links – Support for students aged 18 to 22 with developmental disabilities
- Prison Training – Preparing the incarcerated with life/trade skills to apply after release
- Trades Skills – Career training or enhancement in:
 - CDL (Commercial Driver's License)
 - Manufacturing
 - Health Care
 - Electrical
 - Plumbing
 - Construction
 - HVAC and Others

For more information on opportunities and qualifications, contact ConEd@gaston.edu or visit gaston.edu/jobs.